



**City of Scottsdale
Library Board
Regular Meeting Minutes**

Wednesday, January 18, 2023, 3:30 pm
Book Discussion Room, Mustang Library
10101 N 90th St.
Scottsdale, AZ 85258

As a member of the Scottsdale community, I will genuinely listen; speak respectfully; and be accountable for my words and actions.

PRESENT: Chair Shiela Reyman, Vice Chair Janet Smigielski, Board Members Freda Hartman, Fred Klein, Natalee Esposito, Sam Campana

STAFF: Managers Mandy Carrico, and Alicia Brillon; Library Coordinators, Erin Kraus Riley and Jennifer Wong-Ortiz; Systems Integrator Supervisor, Lee Schnoor; and Carli Stock, Administrative Secretary.

Call to Order

Chair Reyman called the meeting to order at 3:37p.m.

Roll Call

Members present as listed above.

Public Comment

One public comment card was submitted by Julia Taggart, wishing to speak about library books lost or stolen being re-sold. Julia Taggart spoke about how she has recently discovered that rare books that are the property of Arizona public libraries are being resold online. She wanted to warn us that this is happening so it doesn't happen at Scottsdale Public Libraries. Chair Reyman followed up by saying that she appreciated Julia Taggart bringing that matter to the Library Board's attention.

Minutes – December 14, 2022

Board Member Hartman raised a question on the language used regarding a comment that was noted in the minutes made by Board Member McLendon on the topic of having a Library Board Retreat. Chair Reyman noted that Board Member McLendon is not here to clarify on what she meant so the language cannot be modified.

A discussion occurred about what should or should not additional be included in the minutes as well as questions about attachments being included after the meeting was adjourned. Staff will check on this with the Legal Department.

VICE CHAIR SMIGIELSKI MOVED TO APPROVE THE DECEMBER 14, 2022 LIBRARY BOARD REGULAR MEETING MINUTES WITH THE NOTATION OF COMMENTS AND QUESTIONS

PERTAINING TO THE REGULAR MEETING MINUTES ADDED. BOARD MEMBER ESPOSITO SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). CHAIR REYMAN, VICE CHAIR SMIGIELSKI, AND BOARD MEMBERS HARTMAN, KLEIN, CAMPANA AND ESPOSITO VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

REGULAR MEETING AGENDA

1. Patron Comment Report

Managers Mandy Carrico and Alicia Brillon led a discussion on the patron comment report. Alicia Brillon noted several positive comments regarding customer service, window decorations, and programs. Mandy Carrico pointed out several negative comments regarding “woke” book displays, and noise complaints. Mandy Carrico explained what staff and operations are doing in response to these complaints.

Mandy Carrico opened the floor to questions and comments from the Board.

Board Member Esposito commented that the Library seems less noisy now than it used to be.

Board Member Hartman asked about how and why comments are categorized as “negative” or “positive” and wanted to know if the process for how the comments are categorized could be changed because it appears that there are more negative than positive comments by how they are categorized, even though some of the negative comments aren’t actually negative. Mandy Carrico explained the process for how comments are categorized as positive, negative or neutral and went on to explain how staff are trained.

Board Member Hartman asked why some of the comments are time stamped with the date and time the staff member responded to the comment and why some are not. Administrative Secretary Carli Stock explained that this happens when exporting the report and it is not clear why the time stamp sometimes gets exported or not. Mandy Carrico followed by saying that combing through the report for time stamp and staff designation would be a timely process for staff, and that the content of the comment is more important than the time stamp.

Vice Chair Smigielski asked if the report could be organized by branch. Mandy Carrico and Carli Stock said that could be done going forward.

2. Library Board Annual Report for 2022

Mandy Carrico highlighted the sections outlined in the Annual Report and asked the Board if there were any discrepancies with the attendance, monthly topics, or any other information shared in the report. Mandy Carrico talked through the section titled “Anticipated Key Issues”, “Future Significant Work Projects”, and “Upcoming Opportunities, Challenges, or Outcomes” and opened the floor for questions and comments.

Board Member Esposito noted that her first name is spelt wrong in the beginning portion of the report under the “December 14, 2022” section.

Board Member Hartman noted that she doesn’t think the title of this report is accurate, and that it is misleading. Mandy Carrico pointed out the bottom portion of the report titled “ Additional Comments/Recommendation(s) to the City Council” is there for the Library Board to add their comments.

Chair Reyman suggested the Board email their comments they want added to the report and at the February meeting they can review the additions and approve the report.

3. Programming and Training Update

Adult and Volunteer Services Coordinator, Erin Kraus Riley presented the programming that is being done for the older adult population in Scottsdale and the role volunteers play in library programming.

Outreach Coordinator, Jennifer Wong-Ortiz presented the Board with outreach efforts the Library is doing specifically for seniors so they are aware and have more access to our services.

Chair Reyman asked if there was any technical or internet issues in their computer classes. Systems Integrator Supervisor, Lee Schnoor explained what his team is doing to increase the performance on the network.

Vice Chair Smigielski asked Jennifer Wong-Ortiz about the idea of having little libraries in the senior living communities. Jennifer Wong-Ortiz explained that they have already started to explore that idea, and are already piloting that idea at a senior center.

4. Library Board Retreat

Chair Reyman mentioned that several Board members have emailed her their ideas for topics to discuss at Library Board Retreat and suggested that this topic be tabled to a future meeting after the new Chair and Vice Chair have been elected.

5. Director's Report

Managers Alicia Brillon and Mandy Carrico presented the director's report in Kira Peters absence.

- Alicia Brillon gave an update on the budget process and the decision packages that were submitted for the Library.
- Mandy Carrico updated the Board on the current and upcoming projects that are underway including Hold-It Lockers, Patron Point patron engagement software, the Book Walk at Rio Montana, book shops at Appaloosa Library and Arabian Library, the Scottsdale Civic Center construction project, new carpet in the youth library at Civic Center Library, and the Historic Women in the Library Committee.
- Alicia Brillon presented on library metrics comparing numbers from fiscal 21/22 to the current fiscal year.
- The Bunnanza Spring Event – April 8, 2023 at the newly constructed Scottsdale Civic Center.

6. Library Board Election of Officers

Chair Reyman gave a brief speech about her time serving at the Chair of the Library Board and invited the Board to give nominations for the new Chair.

Board Member Klein pointed out that the Board is a member short since the resignation of Marna McLendon and asked if the Board should continue with nominating a new Chair and Vice Chair at this meeting. Board Member Campana suggested that the newly appointed Board Member should not have

to vote on the Chair and Vice Chair and that the Board continue with electing the Chair and Vice Chair at this meeting. Board Member Esposito agreed.

CHAIR REYMAN NOMINATED JANET SMIGIELSKI AS CHAIR, BOARD MEMBER CAMPANA SECONDED THE NOMINATION, WHICH CARRIED SEVEN (6) TO ZERO (0) BY ROLL CALL VOTE. CURRENT CHAIR REYMAN, BOARD MEMBERS CAMPANA, COLLINS, HARTMAN, KLEIN, AND CURRENT VICE CHAIR SMIGIELSKI VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

CHAIR SMIGIELSKI NOMINATED FREDA HARTMAN AS VICE-CHAIR, BOARD MEMBER REYMAN SECONDED THE NOMINATION, WHICH CARRIED SEVEN (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR SMIGIELSKI, VICE-CHAIR HARTMAN, BOARD MEMBERS CAMPANA, REYMAN, ESPOSITO, AND KLEIN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

Board Member Campana commented that she thinks the Board could change the bylaws to allow a retiring Chair to be able to stay on an extra year either as a regular Board member or as ex officio.

Chair Smigielski and Vice Chair Hartman agreed that would be a good thing to bring forward to the city attorney.

7. Board Members' Reports

- Vice Chair Hartman reported on the January Friends' meeting she attended.

8. Identification of Future Agenda Items and Future Meeting

- Library Board Retreat
- Question for City Attorney about bylaws
- Emails and Information Shared to the Board
- Library Annual Report
- Decision Package Update
- Library Branch Liaison Assignments

Next Meeting: Wednesday, February 15, 2023, 3:30 PM at Arabian Library

9. Adjournment

BOARD MEMBER HARTMAN MOVED TO ADJOURN THE MEETING. BOARD MEMBER CAMPANA SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). CHAIR SMIGIELSKI, VICE-CHAIR HARTMAN, AND BOARD MEMBERS KLEIN, ESPOSITO, CAMPANA, AND REYMAN VOTED IN THE AFFIRMATIVE AND THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 5:10 p.m.

Recorded and Transcribed by Carli Stock, Administrative Secretary.